

#### Member Confirmation Email

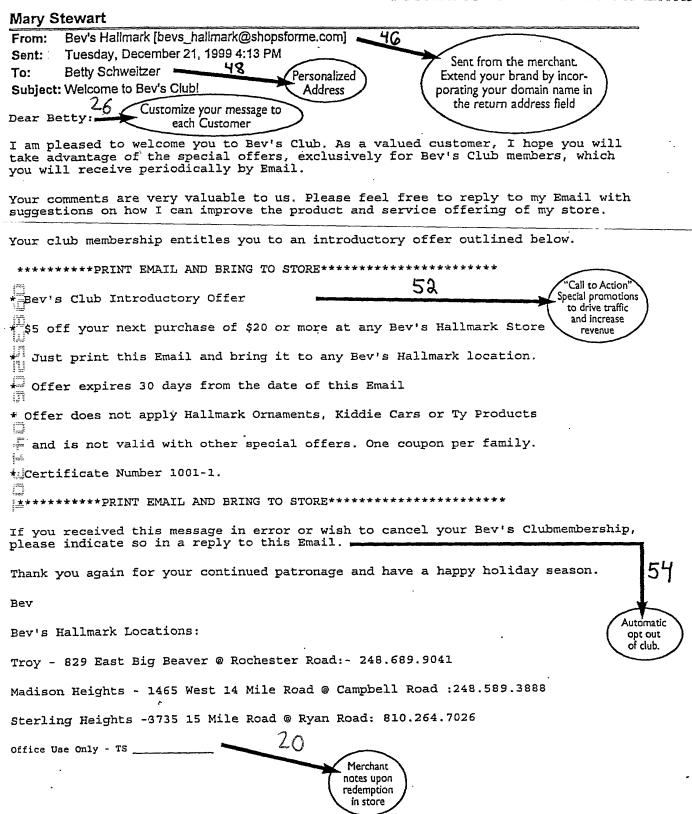
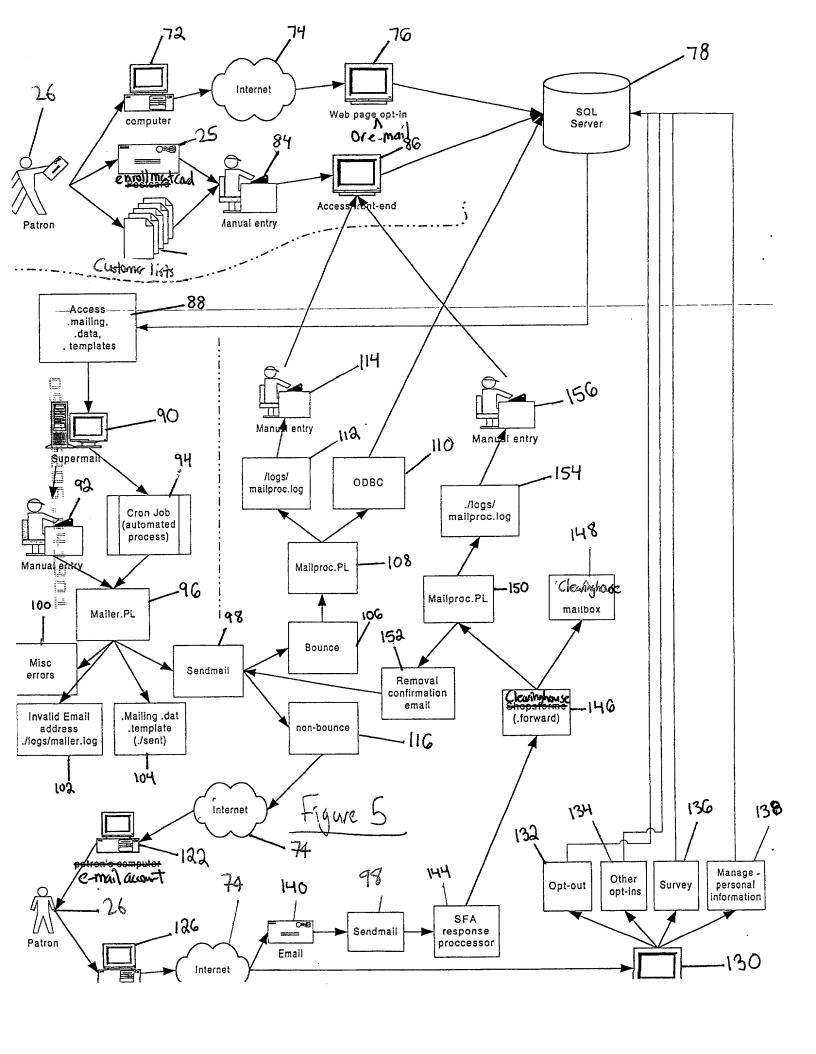
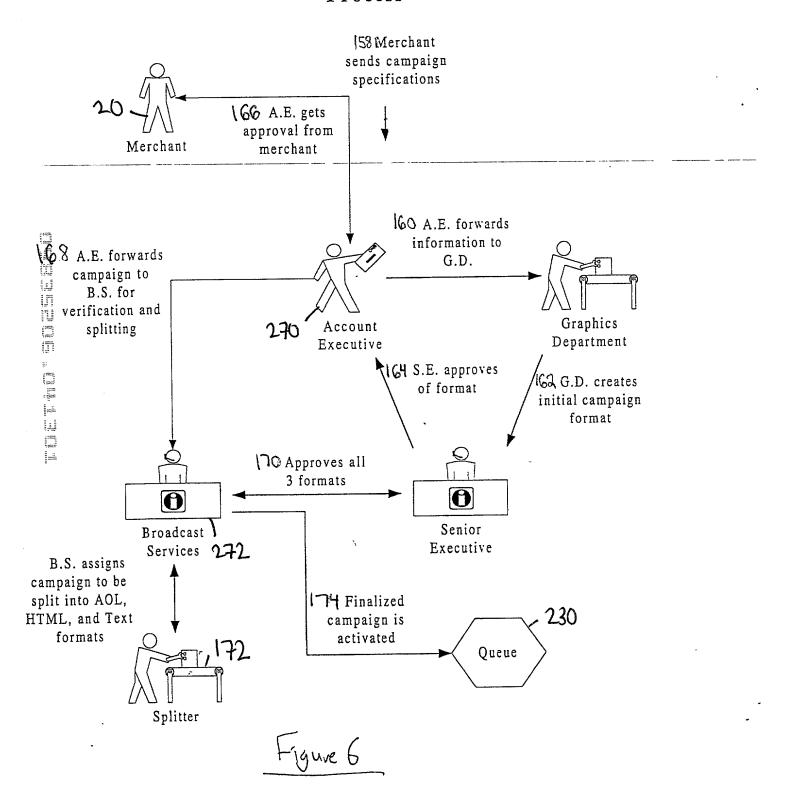


Figure 3

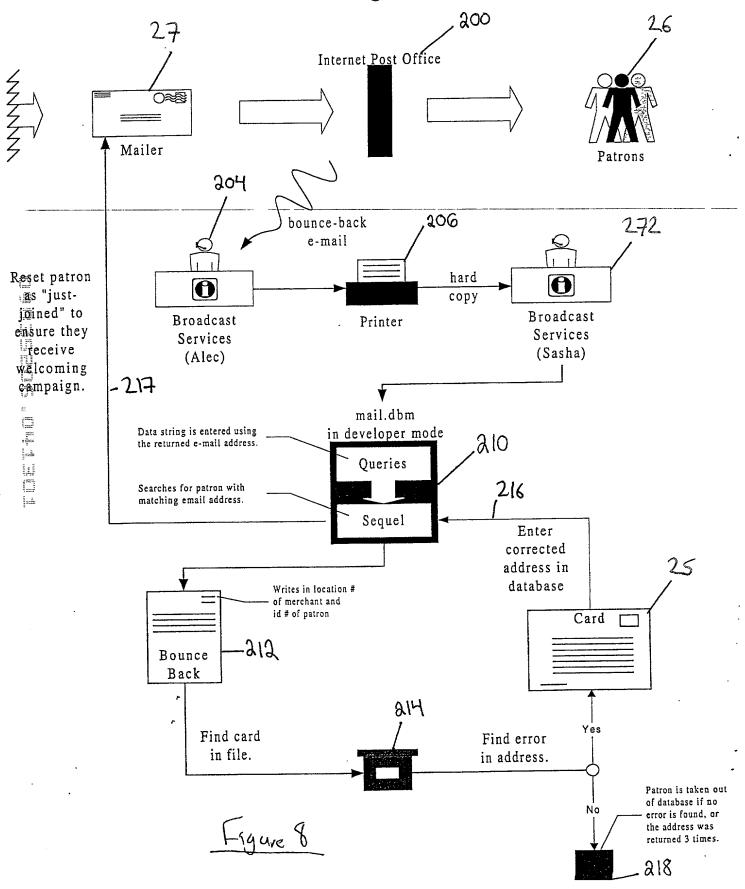
Figure 7



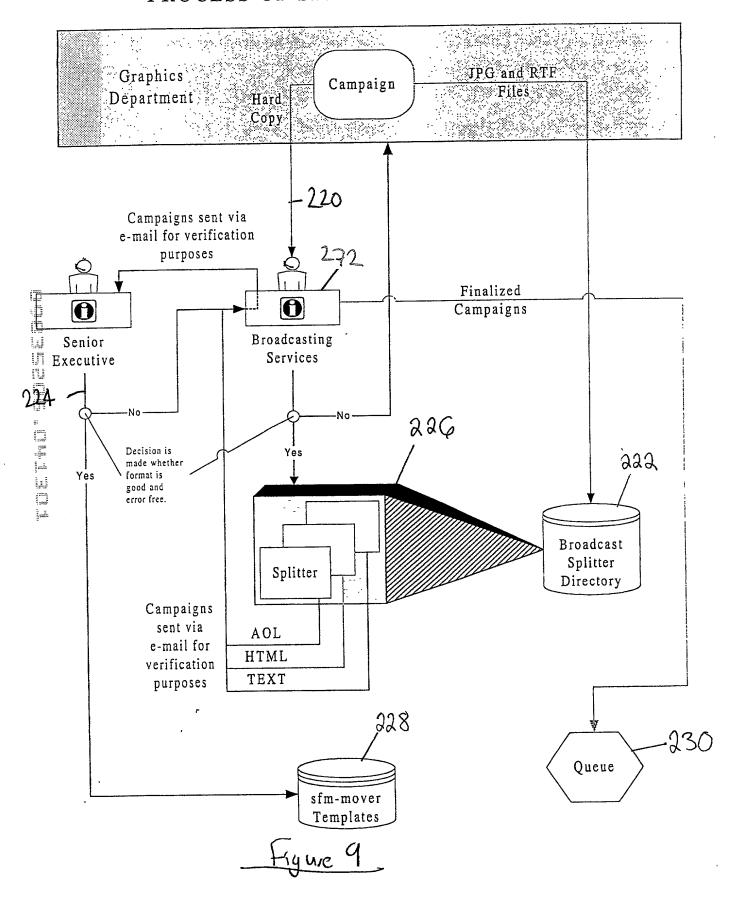
# E-mail Routing Process



#### Bounce-Back Management



### PROCESS OF SPLITTING CAMPAIGNS



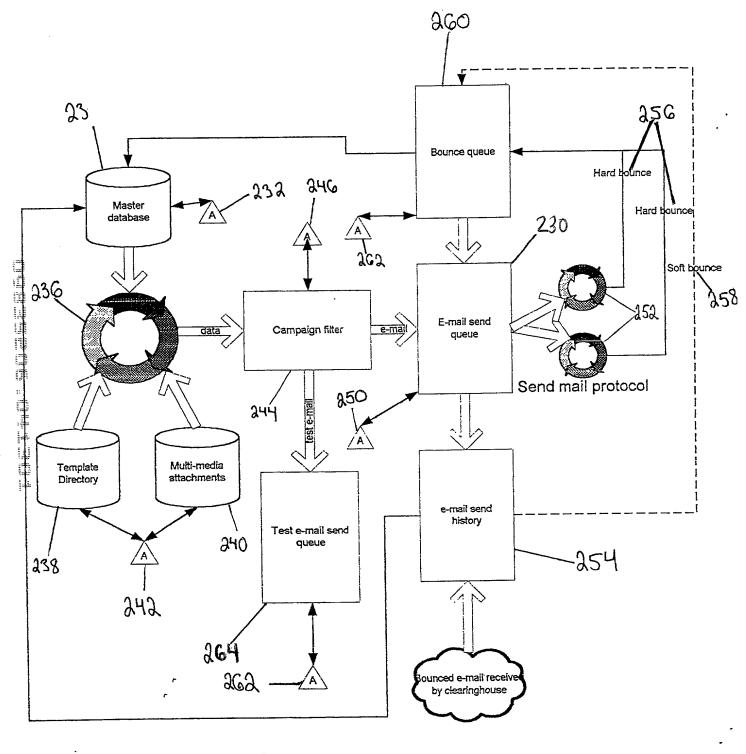
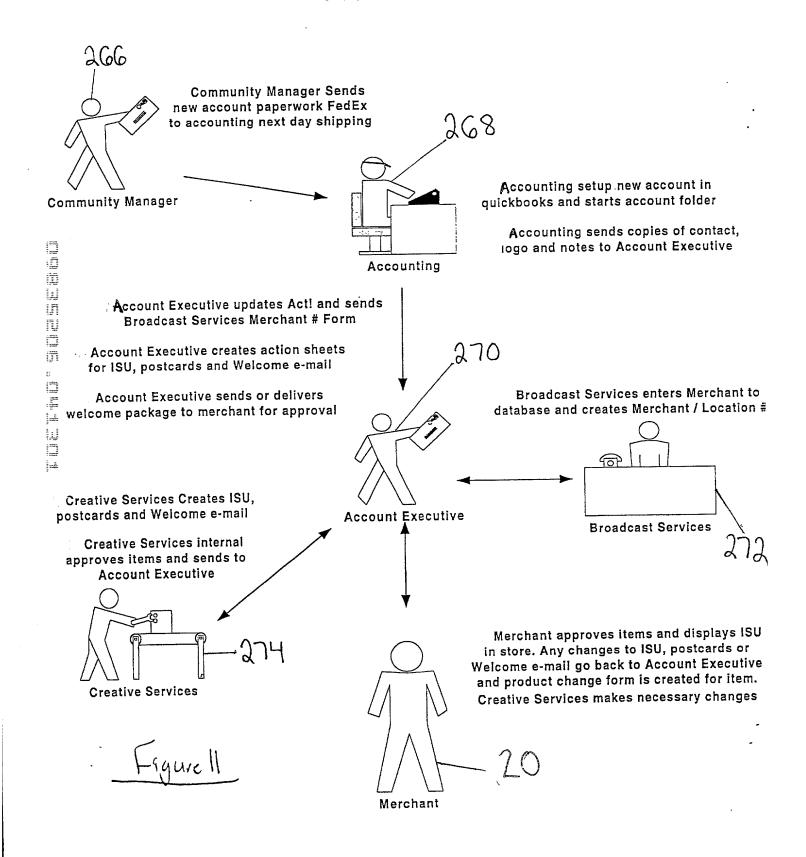


Figure 10

#### **New Account Process**



# Upsell & Maintenance Process

Merchant talks with account executive weekly and is contacted about approvals when needed

Merchant

Maintenance Account Executive keeps in contact with merchant either by phone or visit. Additionally reports are faxed out on Friday about account status

Day Campaign Upon 100 member or 2 months information out campaign broadcasting is sent to Merchant Starting the selling process. Account Executive then sets up meeting to start the 90 Day Campaign

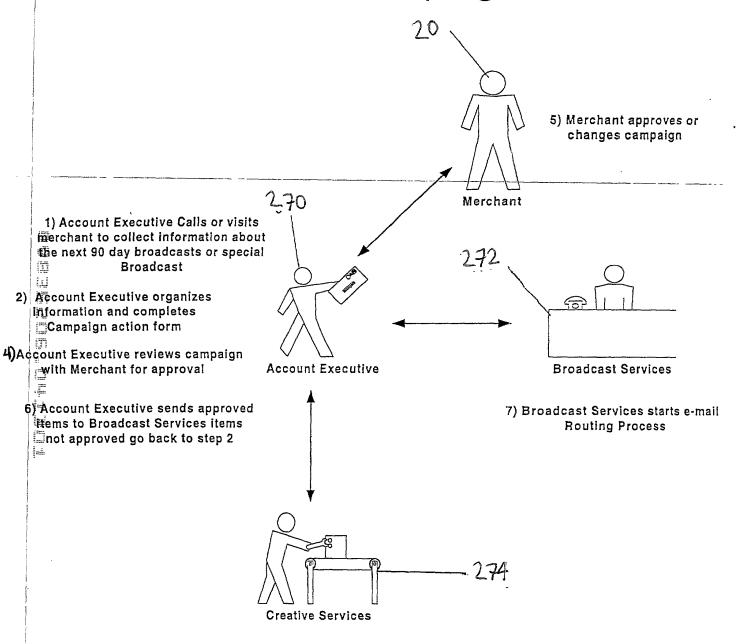
Birthday & Anniversary Upon 500 members or 4 month Added services brochure is sent in weekly package Account Executive then actively sells product

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**Account Executive** 

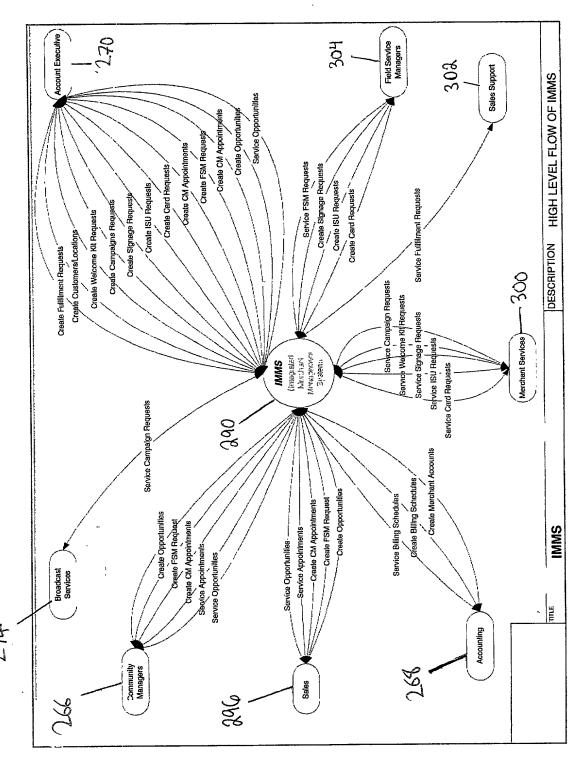
Figure 12

## Campaign Process



3) Creative Services Creates Campaign and sends to Account Executive

Figure 13



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